

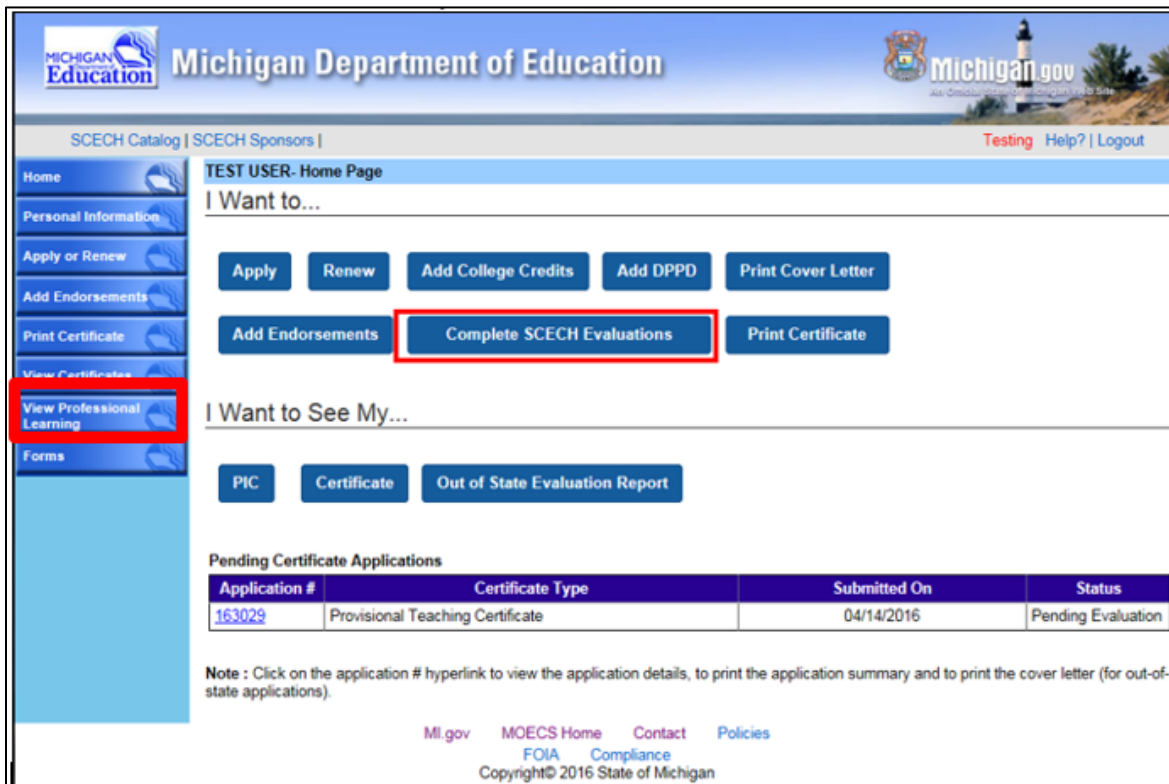
SCECH: Accessing Your Evaluation

Programs that offer State Continuing Education Clock Hours (SCECHs) follow specific guidelines to award SCECHs. Participants must comply with the attendance method required by the Sponsor for the program and complete and submit the program’s Participant Information and Registration Form distributed during the program. The following directions will assist you in locating your online SCECH evaluation. The Michigan Online Educator Certification System (MOECS) does not always work properly when you access MOECS through Google Chrome.

Log into your [Michigan Online Educator Certification System \(MOECS\)](#) account.

The first screen you see after logging into your account is your personal information. Please review your information, then “Update” or “Confirm”. The system will then take you to your Home page.

On your Home Page, **1)** click on “Complete SCECH Evaluations” in the middle of the page to link you directly to the page listing your Evaluations Due or, **2)** select “View Professional Learning” from the menu list on the left side of your screen.



The screenshot shows the MOECS Home Page. The header includes the Michigan Department of Education logo and the Michigan.gov logo. The main content area is titled "TEST USER- Home Page" and "I Want to...". It features several buttons: "Apply", "Renew", "Add College Credits", "Add DPPD", "Print Cover Letter", "Add Endorsements", "Complete SCECH Evaluations" (highlighted with a red box), and "Print Certificate". Below this is a section titled "I Want to See My..." with buttons for "PIC", "Certificate", and "Out of State Evaluation Report". A table titled "Pending Certificate Applications" is shown below, with one application listed. At the bottom, there are links for "MI.gov", "MOECS Home", "Contact", "Policies", "FOIA", and "Compliance", along with a copyright notice for 2016 State of Michigan.

Application #	Certificate Type	Submitted On	Status
163029	Provisional Teaching Certificate	04/14/2016	Pending Evaluation

- 1) The "Complete SCECH Evaluation" button on your Home page will take you straight to a list of any evaluations you have not completed. Select "Start Evaluation" in the Evaluation column to begin the evaluation. We suggest using any internet browser other than Google Chrome.

Evaluations Due

To complete an evaluation for an offering, click Start Evaluation in the Evaluation Column for that offering.
If no offerings are listed for evaluation completion, and you have recently completed an offering, please check back in a few days.

Offering Start Date (mm/dd/yyyy) Offering End Date (mm/dd/yyyy)

SCECH Sponsor	SCECH Coordinator	Program Name	Begin Date	End Date	Evaluation
Allegan Area ESA	ONE, FIVE	2015/2016 School Counselor Mentor 2nd Semester Copy	03/12/2016	03/12/2016	Start Evaluation
Allegan Area ESA	ONE, FIVE	rewq testing 123	02/08/2016	02/08/2016	Start Evaluation
Oakland Community College		Counseling in the college selection process	07/07/2014	08/08/2014	Start Evaluation

- 2) Access all of your SCECHs/SB-CEUs by selecting "View Professional Learning" on the left side menu. On the next page, select the SCECHs/SB-CEUs tab. All previously earned SCECHs/SB-CEUs will be listed. Access your incomplete evaluations by selecting the "Access Evaluations Due" button. A list of program evaluations that still need completed will appear on the next screen.

Michigan.gov Home MOECS Home & Training | MOECS Support | MDE Home | SCECH Catalog | SCECH Sponsors | Logout Page Help | Navigation Help

Home

Manage Demographics

Apply for Educator Certificate or Renewal

Apply for Addl. Endorsements

Print Certificate

View my Certificates / Permits / AOAs

View/Update Professional Learning

Forms

Continuing Education

College Credits **SCECHs/SB-CEUs** District Provided PD Totals

Message(s)

If you are an educator with a Michigan Department of Education certification/license or a K-12 school district employee, and are having difficulty with your SCECHs. You will need to fill out a [request form](#) and return the form as directed.

Participant Name

Participant Address

You must complete an evaluation for each offering to be awarded SCECHs and to have the offerings display on this transcript.

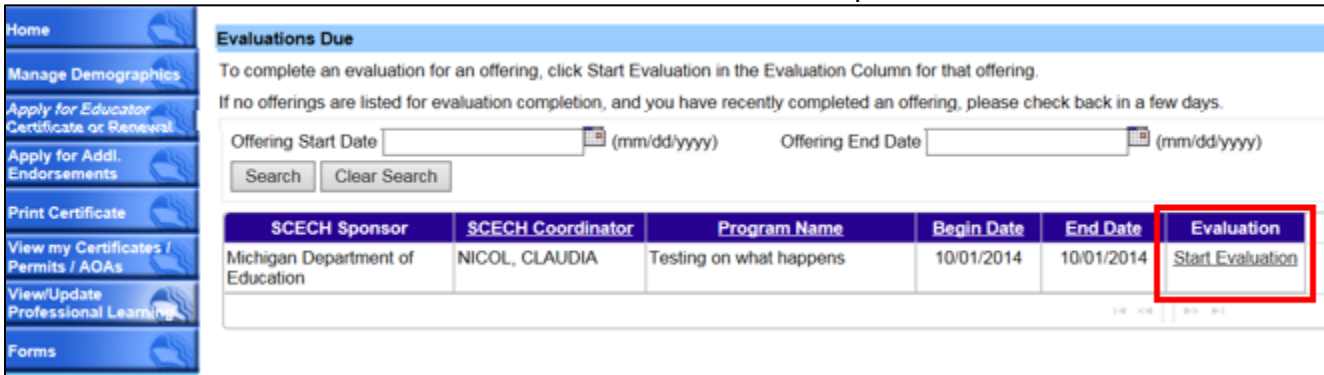
Click on [Access Evaluations Due](#) to complete any outstanding evaluations.

Filter By: (Optional)

Start Date: End Date:

STATE BOARD-CONTINUING EDUCATION HOURS (SCECH) SUMMARY

Select "Start Evaluation" in the Evaluation column to complete the evaluation.



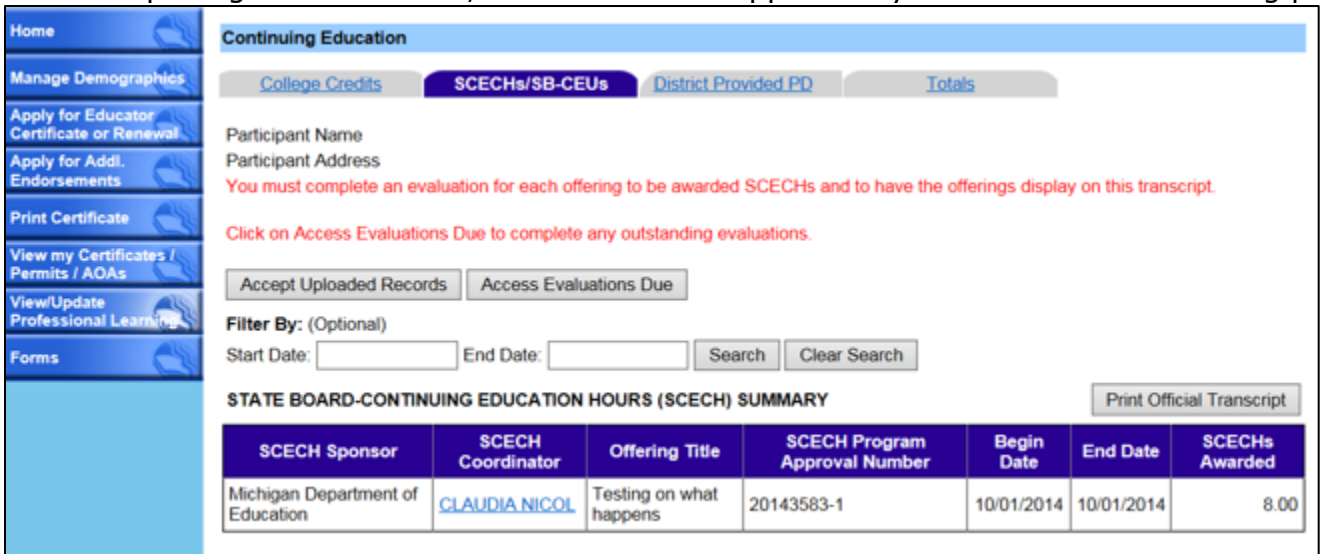
Evaluations Due

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Offering Start Date (mm/dd/yyyy) Offering End Date (mm/dd/yyyy)

SCECH Sponsor	SCECH Coordinator	Program Name	Begin Date	End Date	Evaluation
Michigan Department of Education	NICOL, CLAUDIA	Testing on what happens	10/01/2014	10/01/2014	Start Evaluation

After completing the evaluation, the SCECHs will appear on your Professional Learning page.



Continuing Education

[College Credits](#) **SCECHs/SB-CEUs** [District Provided PD](#) [Totals](#)

Participant Name
Participant Address

You must complete an evaluation for each offering to be awarded SCECHs and to have the offerings display on this transcript.

Click on [Access Evaluations Due](#) to complete any outstanding evaluations.

Filter By: (Optional)
Start Date: End Date:

STATE BOARD-CONTINUING EDUCATION HOURS (SCECH) SUMMARY

SCECH Sponsor	SCECH Coordinator	Offering Title	SCECH Program Approval Number	Begin Date	End Date	SCECHs Awarded
Michigan Department of Education	CLAUDIA NICOL	Testing on what happens	20143583-1	10/01/2014	10/01/2014	8.00

Utilize the Totals tab to monitor your goal of obtaining 150 professional learning hours for certificate renewal or progression. SCECHs can be used for the following certificates:

- [Provisional Teaching Certificate renewal](#)
- [Progression to the Professional Education Certificate](#)
- [Professional Education Certificate renewal](#)
- [Occupational Certificate renewal](#)
- School Counselor License renewal
- [School Administrator Certificate](#)
- [School Psychologist Certificate](#)