*Date*

*Dear Senator Elect/Representative Elect:*

*Congratulations on your election to the Michigan State Senate/House of Representatives.  It is a great achievement and you will surely play an important role in shaping Michigan’s law and policy in the coming years.  Thank you for your willingness to step forward and serve.*

*On behalf of the (school) community, I would like to invite you to come visit (school) in the next few months as your schedule permits.  We are committed to providing an excellent faith-based education to all who come to us and we are excited to share all that we do at our school with you.*

*Please feel free to contact me at my office to set up a time for a visit and conversation.*

*Thank you and may God bless all of your efforts.*

*Administrator*

*School*

*Phone number*